



# Additional and regular investments

MLC MasterKey Investment Service Fundamentals

MLC MasterKey Investment Service

MLC MasterKey Unit Trust

You can update these details online. To do this login to [mlc.com.au](http://mlc.com.au). We can only accept your request if the form is correctly completed. We respect your privacy and handle your information in accordance with our privacy policy, available at [mlc.com.au](http://mlc.com.au)

## 1. Your account details

Account number

Customer number (if known)

Contact telephone (business hours)

Account name

Email

Date of birth (DD/MM/YYYY) (if applicable)

## 2. Your investment type

Additional one-off investment  Complete **Section 3**

New regular investment  Complete **Section 4**

## 3. Additional one-off investment

Amount

### Your investment options

Do you wish to nominate a new investment strategy for this investment?

No  Please use the existing pre-nominated investment strategy.  
Go to page 2.

Yes  Please list your investment options in the table below.  
This will apply to this investment only.

If you have more investment options, please attach a separate list.

Please write the full name of the investment option

Amount \$ or Percentage

Please write the full name of the investment option	Amount \$	or	Percentage
	\$		%
	\$		%
	\$		%
	\$		%
	\$		%
	\$		%
	\$		%
	\$		%
	\$		%
<b>Total</b>	<b>\$</b>		<b>%</b>

### 3. Additional one-off investment continued

#### Adviser service fees – MLC MasterKey Investment Service Fundamentals accounts only.

Would you like an Adviser Service Fee on contributions to apply to this additional investment?

**No** – Go to **Your payment options**

**Yes** – Please tick one of the boxes below or write in the amount that applies:

0%     1%     2%     3%     4%     5%    Other (up to 5%)

If no selection is made the existing fee will be charged.

Name of financial adviser

Adviser number

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Email

Business number

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#### Your payment options

How would you like to make your additional one-off investment?

**Direct debit**  Please complete your bank details in **Section 5**.

**Cheque**  For MLC MasterKey Investment Service Fundamentals accounts  
**Pay to MLC MasterKey Investment Service Fundamentals Trust account.**

For MLC MasterKey Investment Service and MLC MasterKey Unit Trust accounts  
**Pay to MLC MasterKey Investment Service Trust account.**

For security, print your full name, address and account number on the reverse side of the cheque.  
**We can't accept endorsed cheques.**

Please go to **Section 6** to authorise this transaction.

## 4. New regular investment

Please use this section if you want to establish a new regular investment.

If you want to change or cancel an existing regular investment please use the **Update account details** form available on [mlc.com.au](http://mlc.com.au)

If you want more than one regular investment please complete a separate form.

### Amount

### Start date (DD/MM/YYYY)

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If you haven't given us a date, the direct debit will occur on the first business day of the month.

### End date (DD/MM/YYYY)

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You only need to provide an end date if you want your investment to stop at a specified date.

**If your request is not processed in time to meet this date, we'll use the next available date for the frequency you have selected.**

### Frequency

Please indicate the preferred frequency of your regular investment. If this isn't specified the **monthly** frequency will apply.

Weekly
  Fortnightly
  Monthly
  Quarterly
  Half Yearly
  Yearly

### Your investment strategy

Do you want to nominate a new investment strategy for your regular investment and any future additional investments?

**No**  Please use the existing pre-nominated investment strategy.

**Yes**  Please list your investment options in the table below. This strategy will apply to all future additional and regular investments unless you tell us otherwise.

Please write full name of the investment option

Percentage

	%
	%
	%
	%
	%
	%
	%
	%
	%
	%
	%
Percentages must total 100%.	<b>Total</b> %

### Automatic increase

If you want this amount to increase automatically **each year**, please choose one of the following:

1%
  2%
  3%
  4%
  5%
  10%

Please go to **Section 5** to provide your bank details.

## 5. Bank details

### Direct debit request schedule

#### Account one

Name of bank

Name of account

BSB

				-			
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Account number

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Please select the type of investment to be drawn from this account:

- Regular investment
- Additional investments

### Direct Debit Request

As the holder of the above account, I request MLC Investments Ltd to draw money from my account. I acknowledge this direct debit arrangement is governed by the Direct Debit Request Service Agreement set out at [mlc.com.au/ddrsa](http://mlc.com.au/ddrsa). I consent to the agreement being made available at [mlc.com.au/ddrsa](http://mlc.com.au/ddrsa), as well as to the terms of the agreement.

### Signature of account holders

Must be signed by all bank account holders if different to signatory in Section 6

X	Date (DD/MM/YY)					
	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>					

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Please go to **Section 6** to authorise this transaction.

#### Account two

Name of bank

Name of account

BSB

				-			
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Account number

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Please select the type of investment to be drawn from this account:

- Regular investment
- Additional investments

### Direct Debit Request

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## 6. Your agreement and declaration

### I agree:

- if my completed request is received before 3 pm (AEST/AEDT), it will usually be processed using the unit price for that business day (which is calculated at the end of the day)
- if my completed request is received after 3 pm (AEST/AEDT), it will usually be treated as having been received the next business day
- for the MLC MasterKey Investment Service Fundamentals and MLC MasterKey Investment Service, where investment options are not managed by MLC, it may take these investment managers more time to process this request
- where I have invested into an illiquid investment option or an investment option I have, has become illiquid, we may take longer to transfer out of the investment option.

Before making this change I have considered the information in the relevant Product Disclosure Statement and/or Financial Services Guide about the investment options I have selected. I have also reviewed the information on the management of my account in the **How to Guide**. (These documents are available on [mlc.com.au](http://mlc.com.au))

**If signed under the Power of Attorney:** Attorneys must attach a certified copy of the Power of Attorney if not already supplied. The Attorney hereby certifies that he/she has not received notice of any limitation or revocation of his/her Power of Attorney and is also authorised to sign this form.

Power of Attorney documents can't be accepted by fax.

### Signature 1 Investor or Attorney

	Date (DD/MM/YY)					
	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>					

### Signature 2 Investor or Attorney

	Date (DD/MM/YY)					
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For MLC MasterKey Investment Service Fundamentals and MLC MasterKey Investment Service, please go to **Section 7**.

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## 7. Your confirmation

### MLC MasterKey Investment Service Fundamentals and MLC MasterKey Investment Service accounts only.

Would you like to be sent paper confirmation of your investment? Up to date information is available from [mlc.com.au](http://mlc.com.au):

- No
- Yes

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## 8. Send us your form

Please mail or fax your completed, signed and dated form to:

**MLC**  
**PO Box 200**  
**North Sydney NSW 2059**

**Fax number: 02 9964 3334**

If you have any questions, please speak with your financial adviser, call us on **132 652** Monday to Friday between 8.00 am and 6.00 pm (AEST/AEDT) or visit [mlc.com.au](http://mlc.com.au)